

Writing and Library Assignments, MMW 13, Spring 2016 **35% of Final Grade**

What specific issue or question most intrigues you about the transition from the medieval world to the modern world from 1200 to 1750 CE? What would you like to understand that library research can help you explore?

Your assignment this quarter is 1) to find a worthwhile topic from this period that can be explored through library research, 2) to narrow your topic down to an arguable question that can be settled by library research and 3) to write an 8-10 page scholarly argument based upon your research that answers your question.

The following library and writing assignments will take you step-by-step through the process of producing your final paper. If you follow the steps and engage fully in each part of the assignment, you will be able to write a paper that's valuable to you. Along the way, you will learn a process that can help you write any college-level assignment.

General Requirements for All Assignments:

1. You must complete all of the writing assignments and library tutorials and worksheets to pass the course.
2. Follow the "MMW Guidelines for Papers" handout on the MMW 13 website.
3. For detailed guidance on each assignment, follow the rubric for that assignment. Print each rubric to turn in with your assignment.
4. Photocopies of sources: For each assignment, you must provide a photocopy of each source from which you summarized or paraphrased ideas or information or quoted any words, with the relevant passages highlighted. Copy the title/cover page with the publication information, plus all passages you used. Highlight each relevant passage. Paper clip the copies together by author. Put the copies in the order of your Works Cited.
5. All of the material you use must be found in scholarly sources from library research.
6. You must cite all the material you use from any outside source and follow the university's guidelines on academic integrity found at <http://students.ucsd.edu/academics/academic-integrity/policy.html>.
7. Keep all of your work and the graded copies of all 4 assignments together in a folder. In order to get a grade for MMW 13, you must submit all of your written work for the whole quarter in a portfolio to your TA and upload an electronic copy of your final paper to Turnitin.com.

LIBRARY TUTORIALS AND WORKSHOP

1. Tutorial 1: MMW Library Search: to be completed by midnight 4/10, in order to get credit for Writing Assignment 1. Here is the link:
<http://libraries.ucsd.edu/assets/elearning/mmw13/mmw13-2016-closed/story.html>
2. Tutorial 2: MLA Activity: to be completed by 4/26 or 4/27, in order to get credit for Writing Assignment 2. Here is the link:
<http://libraries.ucsd.edu/assets/elearning/mla/mla-2016-closed/story.html>

3. Library Workshop: to be participated in during Week 3 (times will be assigned for each section); worksheet must be completed and turned in 4/26 or 4/27 with Writing Assignment 2 in order to get credit for Writing Assignment 2. The Library will also offer drop-in hours in Week 4 (see the calendar for times and locations).

WRITING ASSIGNMENTS

1. **TOPIC EXPLORATION**: Using the template in Library Tutorial 1, explore library research on two or more topics from 1200-1750 CE. Save and print out your completed tutorial worksheet to turn in.

Resources:

- MMW 13 Website: MMW 13 Research Areas, Research Question Worksheet, Tips and Warning Signs for Topics, Level 3 Questions and Claims, MMW 13 Course Reserve List, Criteria for Evaluating Web Sources, Journals vs. Magazines
- *A Writer's Reference*, pp. 3-13 (planning the project), 357-368 (gathering sources and posing questions), 369-386 (managing information)

4% OF GRADE

DUE: APRIL 10, online by midnight; bring hard copy in the Library Workshop, in your folder with your copies, and turn in the whole package to your TA at the end of the workshop

CHECKLIST:

- _____ Printout of Completed Library Tutorial 1
- _____ Photocopies of sources, labelled, highlighted, paper-clipped, in order of Works Cited
- _____ Printout of rubric 1
- _____ Folder with Assignment 1

2. **PROSPECTUS**: Write a 2-3 page prospectus presenting a specific, detailed plan for your research project and your reason for doing it. Your prospectus is a planning document, not a final draft, and you should make changes as you write the rough and final drafts (assignments 3 & 4).

A prospectus is a commonly used format in academic writing. Think of it as starting a scholarly conversation in which you demonstrate that:

- You have learned something substantive about your topic (your observations).
- You've been paying attention to what other people have written about it (the scholarly context).
- You've identified an area that requires clarification (your research question).
- You've developed your own answer to the question (your thesis).
- You understand why some people might disagree with you (counterarguments).
- Your argument is worth taking seriously (your use and explanation of relevant evidence).

- You are offering an insight that is important and interesting (your statement of significance, the “so what?” of your paper).

Resources:

- MMW 13 Website: Prospectus Workshop Questions, Prospectus Template, Prospectus Worksheet, Counterarguments in MMW, Counterarguments Chart
- *A Writer’s Reference*, pp. 368-369 (writing a research proposal, which is similar to a prospectus)

Prospectus workshop, template, and worksheet: To help you write your prospectus, your TA will conduct a prospectus workshop, and we provide 2 models on the MMW 13 website: a prospectus template and a prospectus worksheet. These show you all the elements you need to include in the prospectus. Do not use their exact wording. Make them your own. You do not have to follow their order—just use them as guides for what you need to cover in the prospectus. Your TA will guide you about which one to use, or may recommend both for you. You must turn in at least one of these with your prospectus.

Sources: At this stage, your research must include at least one scholarly article from a peer-reviewed academic journal. Because you may still be doing preliminary research, you may include lecture and section notes, course materials, and encyclopedia articles. If you use it, cite it! List all the sources you use in the prospectus in your Works Cited page, and refer to all the works cited in the body of your prospectus.

Topic Changes: *If you want to change your topic, please do so before you turn in your prospectus. Once you have submitted your prospectus, you may change your research topic only with the written consent of your TA.* If you *do* change your topic after you have turned in your prospectus, you will be required to produce a new prospectus and list of works cited.

Library Tutorial 2: Please complete by 4/26 or 4/27. Your TA will be notified by the library of any incomplete work. If the work is not completed, Assignment 1 will be counted as late and accrue late penalties until it’s completed.

Library Worksheet from Workshop: Print out your completed library workshop worksheet, and turn it in with your prospectus. You will not get credit for the prospectus—and therefore—cannot pass the course—unless you turn in your completed library workshop worksheet.

11% OF GRADE

DUE: Tuesday, April 26, and Wednesday, April 27

CHECKLIST:

- _____ 2-3 page prospectus
- _____ Works Cited
- _____ Photocopies of sources, labelled, highlighted, paper-clipped, in order of Works Cited

- _____ Completed Prospectus Template/Worksheet
- _____ Completed Library Workshop Worksheet
- _____ Library Tutorial 2 completion
- _____ Printout of rubric 2
- _____ Folder with Assignments 1 & 2

3. **ROUGH DRAFT and ROUGH DRAFT WORKSHOPS**

Write a complete 6-10 page rough draft of your research paper with complete internal citations and a complete, up-to-date list of Works Cited in MLA format at the end of the paper. Use scholarly sources. **At least one source must be a peer-reviewed journal article.**

Resources:

- MMW 13 website: MLA Sample Paper, Author Guidelines, Reader Guidelines, Revision Tips
- *A Writer's Reference*, pp. 15-21 (drafting), 22-32 (peer reviewing) 43-45 (paragraphing), 46-51 (organizing), 51-57 (transitions), 98-113 (argument), 396-399 (thesis), 399-402 (citing sources); 403-412 (integrating sources), 412-461 (documenting sources), 462-470 (sample research paper)

Grading: To pass this assignment, you must 1) turn in hard copies to your TA and group by 5/19 or 5/20 (depending on your section time), and 2) come on time and participate fully in the workshop with your group (times to be assigned by TA). Failure to complete either one of these requirements will result in a F for the whole assignment. If you both do not submit drafts and do not participate in the workshop, then you have not done this assignment, and you will fail the course.

Topic Changes: *Once you have submitted your rough draft, you may **not** change your research topic under any circumstances.*

6% OF GRADE

DRAFTS DUE: Thursday, May 19, and Friday, May 20; make hard copies for your TA and each member of your peer workshop group (to be assigned by your TA)

WORKSHOPS: Monday-Friday, May 23-27

CHECKLIST:

- _____ 6-10 page rough draft (5/19 or 20)
- _____ hard copies for TA and group members (5/19 or 20)
- _____ Works Cited (5/19 or 20)
- _____ Photocopies of sources, labelled, highlighted, paper-clipped, in order of Works Cited (5/23-27—bring to peer workshop)
- _____ Printout of rubric 3 (5/19 or 20)
- _____ Folder with Assignments 1, 2, and 3 (5/23-27—bring to workshop)

4. FINAL DRAFT

Revise your rough draft based on peer feedback and your further refinement of your material. Edit and proofread thoroughly, and turn in an essay that reflects your best abilities.

14% OF GRADE

DUE: Tuesday, May 31, and Wednesday, June 1

CHECKLIST:

- _____ 8-10 page final draft
- _____ Works Cited
- _____ Photocopies of sources, labelled, highlighted, paper-clipped, in order of Works Cited
- _____ All Rough Drafts with peer comments from the Rough Draft Workshop
- _____ Graded Assignments 1 and 2 with TA comments and rubrics
- _____ Printout of rubric 4
- _____ Folder
- _____ Turnitin.com Submission by midnight 5/31 or 6/1