MMW 13: New Ideas and Cultural Encounters (6 credits)
Professor Chang, Track A
Section 03, 04, 07, and 08

TA: Emily Pace
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Office Hours: Monday: 1:00pm-4:00pm Wednesday: 3:00-4:00pm (also available by appointment)
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Course Objective:
MMW 13 provides a framework for understanding developments in the global past from 1200 CE to 1750 CE and the transition from the medieval to the early modern world. This course is the second of two writing-intensive quarters in the MMW sequence.

Section Objective:
Section has two main purposes: (1) to improve your understanding of the course content from lecture and readings and (2) to improve your critical thinking, reading, writing, studying, listening, and speaking skills.

When you successfully complete this course, you will be better able to:
• Articulate how new ideas and cultural encounters shape the development of the early modern world
• Engage in critical thinking and substantive and respectful discussion of course concepts with peers
• Understand the process of analytical reading and respond to college-level texts with confidence
• Interpret and analyze course material in its historical context
• Make connections between course readings, assignments, and lectures, and focus on important points
• Use evidence and reasoning to support your arguments
• Conduct academic research and use library resources
• Understand the process of writing academic research papers and write coherent, compelling argumentative essays that address a significant issue and accurately use and cite sources
• Produce reflections on your course learning

Letter Grade Requirement: You must take MMW courses for a letter grade. If you have selected Pass/No Pass as a grading option for MMW 13, you should immediately change your option to letter grade, or you will not fulfill the ERC General Education Requirement and will have to take MMW 13 again.

Attendance, Participation, and Section Requirements:
Regular attendance and participation in section is mandatory. Students who miss 5 sections—excused or unexcused--will fail section. Students who miss 7 sections—excused or unexcused--will fail the course. Any absence can lower your grade.
You must arrive on time and be prepared to discuss and write about course material. Consistent tardiness will lower your grade.

You are REQUIRED to bring [all relevant material (including lecture notes, homework assignments, and readings)] to the section each week. We will be working with this material hands-on in the classroom.

**Homework, Quizzes, In-Class Work:**

In order to help you gauge your level of understanding of the weekly readings, there will be a quick reading quiz at the beginning of each section on Fridays starting week two. The goal of these quizzes is twofold: 1. To push you to complete the readings before section every week. If you get behind on the readings, it is incredibly hard to catch up, and section will not be very beneficial to you if you cannot fully participate. 2. To show you (and me) how well you are grasping the content of the readings. If you notice that you are struggling with these quizzes PLEASE come see me. Let’s get you on track before the writing assignments and exams are looming on the horizon. Let the quizzes be your guide.

There will be homework due at the beginning of each section. My homework is designed to help you prepare for section and make sure that you stay on top of course readings. Homework assignments will vary, but some examples include bringing in questions that you had while you were reading, prepping for in-class debates, or completing assignment sheets. If you are doing the readings (you are doing the readings, right?), this will be very easy. Also, the homework is graded credit/no credit, so as long as you bring something in that is relevant you will get credit.

Because all of the homework should be completed in preparation for each section, I will not accept late homework.

There will also be reader checks every Friday. I want to teach you all to be active readers. Engaging with the readings will not just be helpful in MMW but in your other classes as well. I want you to write in your reader! Ask questions, provide a summary, star key information, etc. Put the reading in your own words so that you can access the information much faster and study more effectively.

Another quarter of your section grade comes from your attendance and participation in class. There will be a variety of activities held in section (group work, games, reading and writing discussions, etc.), so you need to come to section ready and willing to participate. These sections are for you, so please make the most of them.

**Grading:**

Section counts for 10% of the overall class grade.

2.5% Homework/Reader Checks

2.5% Attendance and ACTIVE Participation

5% Reading Quizzes
Writing Assignments and Late Policy:
In MMW 13, you are required to write an academic research paper in 5 stages. The assignments will build your research skills and argumentative writing skills. Assignments will be covered in section, along with the MMW “Style Sheet” for guidelines on how to format and submit your papers. Failure to meet ALL criteria for writing assignments will result in the loss of points.

All papers must be turned in directly as a hard copy to me in section, lecture, or office hours, in addition to an electronic copy uploaded to www.turnitin.com. Papers left in my mailbox or the MMW office will not be graded. You will lose one-third of a letter grade for each day a paper is late (including weekends). If you are unable to attend section the day the paper is due, you must make other arrangements to submit your work. In addition to taking the mid-term and final exams and attending section regularly, you must submit ALL writing assignments (both as a hard copy to me and to turnitin.com) in order to pass the course.

Classroom Environment:
Sections work the best when everyone is prepared to participate in class discussion. Instead of a traditional class, one in which a teacher stands at the front lecturing, think of section as a workshop in which we are going to discuss and clarify the lecture and the readings and prepare for the writing assignments. I will do very little lecturing, and the direction of class discussion will be guided in part by the questions and comments that you make. There will be group work and other activities that will only be beneficial to you if you come to class ready to contribute.

We are probably going to disagree on some topics, and disagreement is fantastic! Academics do not always agree—in fact much of our job as academics is to find arguments with which we disagree—and part of what I love about MMW is the promotion of scholarly discourse in section. There is always more than one way to interpret a primary source, and I hope that you all will develop your own opinions and criticisms of the readings, and I encourage all of you to express your views in section. That said, I will not tolerate discourteous comments or attitudes in class. Please keep your comments and questions respectful. Our classroom should be an environment in which everyone feels comfortable to contribute.

Please turn your cell phone off before coming to class. It is incredibly distracting and rude to your classmates and me for your cell phone to ring/dance/buzz in the middle of section. Our time is short; let’s stay focused. I do not think that computers will be necessary in class and would prefer that you did not have them in class; however, you may bring yours in if you only have a digital access to the reader. It is important that you have your lecture notes, readings/reading notes, and other class materials so that you can participate and take notes in section.

Communicating with Me/Office Hours/Email/Piazza:
Please feel free to grab a cup of coffee/tea/water/what have you and visit me in my office hours. I will be hanging out at my desk in the TA suite (or I will be grabbing more coffee at Peet’s… if this is the case I will leave a note at my desk and return shortly), and nothing pleases me more than to have company. A student once told me that he felt like he was interrupting because his TAs/Professors always looked busy during office hours. Please know that you are not interrupting. My office hours are time that I have set aside to talk with you; talking with you is
the only reason that I am there. If for some reason my office hours do not fit into your schedule, let’s schedule an appointment so that we can get together. I am on campus most of the day MWF, so I am sure that we can find a time that works for both of us.

Feel free to send me an email if you have any questions, but please keep the email brief and to the point, so that I can respond as quickly as possible (and I will always answer within 24 hours if not sooner**). Be sure that your email includes the following:

- Subject: MMW 13 and your section number (A _ )
- Your First and Last name
- Proper spelling and grammar (The more practice you get, the better.)

Please do not IM me. It has happened before, and I would like for it to never happen again. If you send an appropriate email, I will respond as quickly as possible.

**Please note that I do not respond to emails about an assignment the day before said assignment is due. I know that this may seem harsh and/or unfair, but waiting until the last minute to start working on your assignment is a really bad habit to start (or continue), especially in MMW. Furthermore, you should never expect an answer from any of your TAs or professors in less than 24 hours, so emailing the day before something is due is ill-advised. Plan ahead. Keep on top of your assignments. Come talk to me (or email me) early and often.

Course Resources:
Course Website:

MMW13 Homepage: http://roosevelt.ucsd.edu/mmw/courses/mmw13.html

UCSD Writing Center: http://writingcenter.ucsd.edu/

The Cornell Note-taking System (in case you need help with note-taking):

http://lsc.sas.cornell.edu/Sidebars/Study_Skills_Resources/cornellsystem.pdf

Counseling and Psychological Services (CAPS):
College life can be stressful, and it is normal to feel overwhelmed at times. UCSD has a staff of professionals that are available for confidential meetings to discuss any personal concerns you might have. Feel free to contact CAPS at anytime to set up an appointment:
http://psychservices.ucsd.edu/#students

Students with Disabilities: Students requesting accommodations for this course due to a disability must provide a current Authorization for Accommodation (AFA) letter issued by the Office for Students with Disabilities (OSD), which is located in University Center 202 behind Center Hall. Students are required to present their AFA letters to Faculty and to the OSD Liaison in the department in advance so that accommodations may be arranged. Contact OSD for more information: 858.534.4382 (phone), osd@ucsd.edu (email), http://disabilities.ucsd.edu (website)

Academic Integrity: You are responsible for the honesty and integrity of your academic work at UCSD. The University has a strict policy prohibiting cheating of any kind. If you are suspected
of cheating, you will be required to meet with an academic coordinator, who will them discuss your case with the professor. If the professor charges you with misconduct, the professor will determine the penalty for your grade in the course, which can range from deductions to failing the paper, section, or the course. Then you will have to meet with the Dean of Student Affairs, who will determine additional penalties, which can range from failing the course and taking an academic integrity seminar to suspension to expulsion.

Throughout this process, a hold will be put on your grade. Even a first offense can result in a quarter’s suspension, and the standard sanction for a second offense is suspension or permanent dismissal from the university. Any instance of academic misconduct can be recorded in a student’s file. Such a record might interfere with a student’s acceptance into law, medical, or graduate school, or might make that student ineligible for positions requiring a security clearance, such as a government internship.

In brief, the University’s Policy on Integrity of Scholarship states that students are expected to complete the course in compliance with the instructor’s standards. No student shall engage in any activity that involves attempting to receive a grade by means other than honest effort; for example:

1. No student shall knowingly procure, provide, or accept any unauthorized material that contains questions, or answers to any examination or assignment to be given at a subsequent time.
2. No student shall complete, in part or in total, any examination nor assignment for another person.
3. No student shall knowingly allow any examination or assignment to be completed, in part or in total, for himself or herself by another person.
4. No student shall plagiarize or copy the work of another person and submit it as his or her own work.
5. No student shall employ aids excluded by the instructor in undertaking course work or in completing any exam or assignment.
6. No student shall alter graded class assignments or examinations and then resubmit them for regrading.
7. No student shall submit substantially the same material in more than one course without prior authorization.

Please read the full Policy: http://students.ucsd.edu/academics/academic-integrity/policy.html. If you have any questions, ask me.