

GUIDE TO CREATING GOOD MOCK EXAMS: *How to Prepare For Your Exams*

1. Collect ALL notes, lecture material, homework assignments and as many old exams as possible!



2. Using your collection of old exams and information from the professor, identify the exam format. Is it multiple choice, free response, essay?



3. Using mainly your lecture notes and all other course material, create a list of concepts and topics that were covered in the course so far.



4. For each topic or concept listed, organize all the information you know about it into a diagram, chart or other study tool (i.e., flashcards). Try to find connections between each concept and think about how they relate or connect to each other.



5. Write possible exam questions that reflect the concepts you have listed. Make sure that the percentage of questions per concept reflects its percentage of the entire course material.



6. When your mock exam is complete, TAKE IT, under a timed setting. Correct your work and create an answer key.



7. Evaluate your performance and brush up on the topics you missed or got stuck on.



8. Bring your list of concepts and mock exam to your professor. Ask if any concepts are missing and if the questions are representative of the upcoming exam.