Navigating Academic Advising and Academic Records at UC San Diego

Department Academic Advising

- Advise on major and minor requirements for the department
- Quarter by quarter planning for major and minor requirements
- Petitions for courses taken outside of UCSD towards department requirements
- Provide resources for department courses
- Assist with study abroad, financial aid, VA forms, and verifying completion of major/minor requirements for graduation

College Academic Advising

- Advise on college general education and university requirements
- Quarter by quarter planning for college general education and university requirements
- Transfer Agreements as they relate to college general education requirements
- Petitions for courses taken outside of UCSD towards college general education requirements (university requirements cannot be petitioned)
- Monitors academic progress and standing for students (academic probation, readmission, part-time status, withdrawals, minimum progress, maximum units, and Entry-Level Writing Requirement [ELWR])
- Provide resources for overall academics at UC San Diego and campus as a whole
- Assist with study abroad, financial aid, VA forms, International Center forms, student athlete forms, and verifying completion of college and university requirements for graduation

College Student Affairs

- Verifies disciplinary status for students applying to graduate school or transferring out of UC San Diego

Career Services Center

- Advise on overall career acquisition and choosing a major based on career aspirations
- Online and in-person career assessments
- Employment acquisition including resume and cover letter development, job applications, and interview skills
- Graduate school acquisition including applications and general requirements

Financial Aid Office

- Advise on financial aid packages and specific academic requirements to continue receiving aid

Study Abroad Office – International Center

- Advise on study abroad opportunities either by region or by major department (Global Seminars, EAP, and OAP)

Office of Admissions and Relations with Schools

- Handles and posts official transcripts, transfer agreements, and test scores completed <u>outside</u> of UC San Diego
- Verifies transferability of courses taken at other institutions back to UC San Diego (including updating http://assist.org)

Registrar's Office

- Handles official UC San Diego transcripts and schedule of classes <u>at</u> UC San Diego
- Assigns enrollment times for students
- Provides enrollment verification for students
- Confers degrees for graduation from UC San Diego

Special Populations
International Students and Programs (ISPO) – International Center (International Students) • Advises international students on visas, I-20s, and Student and Exchange Visitor Program (SEVIS)
Athletics (Student Athletes) • Advises student athletes on NCAA and athletic scholarship compliance as it relates to academics
Veterans (VA) Benefits – Registrar's Office (Student Veterans and Student Beneficiaries of Veterans) • Advises student veterans or student beneficiaries of veterans on VA benefits

College Academic Advising Contacts
Primary Contact: http://vac.ucsd.edu

Revelle College	**Ph:** 858-534-3490 **Location:** Revelle College Administration Building **http://revelle.ucsd.edu**
Muir College	**Ph:** 858-534-3580 **Location:** Humanities and Social Science Building, 2126 **http://muir.ucsd.edu**
Thurgood Marshall College	**Ph:** 858-534-4110 **Location:** Thurgood Marshall Administration Building, Room 120 **http://marshall.ucsd.edu**
Warren College	**Ph:** 858-534-8444 **Location:** Computer Science and Engineering Building (EBU3B), First Floor **http://warren.ucsd.edu**
Eleanor Roosevelt College	**Ph:** 858-534-9864 **Location:** Eleanor Roosevelt College Administration Building, Third Floor **http://roosevelt.ucsd.edu**
Sixth College	**Ph:** 858-534-1481 **Location:** Pepper Canyon Hall, Second Floor **http://sixth.ucsd.edu**