

TRANSFER COURSE SELECTION GUIDE

Use this guide to help plan your Fall schedule

STEPS	DESCRIPTION
Step 1: Virtual Advising Center	Send a message related to academics to your college and/or major advisors --go to "Ask a Question" vac.ucsd.edu (Virtual Advising Center).
Step 2: Academic History	Starting July 21: Review your Academic History (TritonLink) to make sure your transfer courses have been posted (UC transferable credit).
Step 3: Degree Audit	Starting July 21: Review your Degree Audit to view missing major, GE, and University requirements (indicated with a red X). If you have a Transfer Agreement (IGETC or UC Reciprocity or GE Certification) check how your GEs will be adjusted (see below for more on Transfer Agreements).
Step 4: Enrollment Window	July 28: Go to WebReg (TritonLink) to find your two enrollment times (see below to learn about the 2-Pass Enrollment system). Review the WebReg Tutorial before you enroll in August.
Step 5: Holds	Starting July 28: Check for any HOLDS (TritonLink) on your account--some holds may take 10 business days to remove.
Step 6: Plan Schedule	Starting July 28: Plan your Fall schedule using WebReg --wait for your transfer coursework to post. If transfer courses not posted, go to page 2 (Plan Courses).
Step 7: Academic Plans Transfer Plan	Review your major's Transfer Plan (see next page for more information).
Step 8: Time Commitment	Use the Time Commitment (page 3) to plan your Fall Schedule.
Step 9: Enroll in Courses	August 13-21: First Pass (enroll up to 11.5 units) and Second Pass (enroll/waitlist up to 19.5 units) on WebReg .

See the following page for helpful checklist and resources

Use the following checklist to plan your Fall schedule

Academic History

Use the following checklist to review your academic history:

- ☐ Confirm all of your transfer coursework is posted correctly:
 - ☐ Verify all courses are listed
 - ☐ Verify grades are accurate

Reminder:

- Maximum of 105 lower division transfer units allowed towards graduation requirements
- Community college courses are lower division courses (courses numbered 1-99)

Degree Audit

- ☐ Review your degree requirements using the [Degree Audit](#)
 - Review the [ERC Degree Audit \(How-To Guide\) for Transfers Webinar](#)
- ☐ Confirm transfer coursework is being applied correctly ([Academic History](#))
- ☐ If you have any questions or concerns about the transferred coursework, contact your major or college advisor via the [Virtual Advising Center \(VAC\)](#).

Transfer Course articulation or equivalency:

- For course equivalency, check with the respective academic department (ex. Math course to Math Depart)
- For a course substitution (use a transfer course for a major requirement) check with your major depart
- Check [ASSIST.org](#) for course articulations/course equivalencies (California Community College)
- Check [AP chart and IB chart](#) for UCSD credits

Academic Plans

- ☐ Review sample Transfer Plan for your intended major ([Academic Plans](#))
- ☐ Review the Academic Plan's notes from your college and major advisors
- ☐ Transfer students with a [Transfer Agreement](#) (IGETC/Partial IGETC or UC Reciprocity Agreement or GE Certificate) will have adjust ERC General Education requirements
 - ☐ If not, you will need to add those missing courses to your personalized long term plan
 - ☐ Do you have some of the courses listed in the sample plan? If yes, do not list those courses in your plan

Plan Courses

- ☐ Plan courses using [WebReg](#) (review the [WebReg Tutorial](#))
- ☐ Use the [ERC Transfer General Education/Diversity, Equity and Inclusion Sheet](#) to find courses to meet college and University requirements
- Do not enroll in courses you already have credit for (including AP/IB credit, transfer credit, etc.)
- Check course prerequisites and course requirements
- **If your transfer coursework is not posted or if you feel you have course prerequisites, submit a course clearance request** ([Enrollment Authorization System: EASy](#)) to the respective academic department
- Look for course schedule conflicts (out of class midterms, finals)

IMPORTANT:

- Course conflicts: Instructors are not required to make accommodations if you enroll in courses with overlapping course components; so we do not recommend enrolling in courses that you cannot attend all course components. *Note: the WebReg system will allow course conflicts.

Additional Resources

- ☐ Review the [ERC Videos and Webinars for Transfer Students](#)
- ☐ [ERC General Education Requirements for Transfer Students](#)
- ☐ Review academic [department/program webpages](#) for additional course information
- ☐ [Diversity, Equity, and Inclusion Requirement](#)—UC requirement for all UCSD students
- ☐ [TritonLink Tools](#) (Classes & Enrollment, Financial Tools, Personal Tools& Form)
- ☐ Review [How to Enroll in Classes](#) website

See below for more recommendations

Use the following recommendations to plan your Fall quarter

Time Commitment	Schedule Recommendation
Commute: Is your commute less than 30 minutes (one way)? Or, are you living on campus?	If no, <ul style="list-style-type: none"> 30-60 minute commute <ul style="list-style-type: none"> Consider enrolling in 12 units (3 courses)
	If yes, <ul style="list-style-type: none"> Enroll in 12-16 units (3-4 courses) <ul style="list-style-type: none"> Allow yourself flexibility to drop down to 12 units (3 courses) to remain full-time with 12 units
Working: Are you planning to work while attending UC San Diego?	If no, <ul style="list-style-type: none"> Enroll in 12-16 units (3-4 courses) <ul style="list-style-type: none"> Allow yourself flexibility to drop down to 12 units (3 courses) to remain full-time with 12 units
	If yes, <ul style="list-style-type: none"> Working 20+ hours/week <ul style="list-style-type: none"> Enroll in 12 units (3 courses) If you choose to enroll in 16 units (4 courses), keep in mind the drop deadlines. <p>Students working 20+ hours/week are eligible to apply for Part-Time Study (10 units or less/quarter)</p> <ul style="list-style-type: none"> The Part-Time Study Application must be submitted no later than the Friday of Week 2 of Fall quarter. Send a message in vac.ucsd.edu to ERC Advising requesting instructions or more information. <p>** If you are receiving Financial Aid, are an International Student, or are living on-campus, please contact those respective departments to see how going Part-Time may affect you.</p>

Fall Schedule Examples

Full-Time Schedule (12-16 units)

Course	Units
MMW 121/121R*	4
Major	4
Major	4
Major/GE/DEI	4

*MMW 121/121R is required for all ERC transfer students, must be taken for letter grade, and is offered Fall and Summer only.

Part-Time Schedule (10 units or less)

Course	Units
MMW 121/121R*	4
Major	4

*MMW 121/121R is required for all ERC transfer students, must be taken for letter grade, and is offered Fall and Summer only.

[Part-Time Study](#) application must be submitted by Friday of Week 2 of Fall quarter.

See Next Page for Campus Referrals

Campus Resource Referrals

Triton Transfer Hub

- The [Triton Transfer Hub](#) provides resources, services, and programs to empower Triton Transfers to achieve their goals as they navigate UC San Diego's academic and cultural landscape.
 - Assist transfer students transition through active engagement in opportunities that support and build community, and to help students thrive academically, professionally, and personally.

Basic Needs

- Food Security
- Housing Security
- Financial Security



- Food Security: [Food Security services](#) website
- Housing Security: [Housing Resources](#) website
- Financial Security: [Financial Resources](#) website

Students with Disabilities

- Contact the [Office of Student with Disabilities](#)
 - Please contact them as soon as possible regarding necessary steps to obtain services as the process can take some time to set those up for your academic success.

Counseling and Psychological Services (CAPS)

- Review the [Counseling and Psychological Services \(CAPS\)](#) website, and make note of CAPS services, programs, and workshops that might support your transition to UC San Diego.

Students with Dependents



- Resources for [Students with Dependents](#) website
 - Students With Dependents website provides information to assist students, who may identify as a student parent, caregiver, and/or guardian, in navigating the resources available to them on and off campus.

Military Affiliated Students



- Veteran Benefits Recipients should visit the [Financial Aid Office](#) website regarding VA benefits, and contact the Financial Aid Office for assistance in completing your VA Enrollment Verification Form.
- The [Student Veterans Resource Center](#) (SVRC) serves student Veterans, military service members, military-connected students, and ROTC students.

Career Services Center

- Contact the [Career Services Center](#) regarding finding a job, scheduling an appointment with a Career Services advisor, or visiting a [Professional and Graduate School](#) site for more information on specific requirements for graduate school.

Pre-Health/Pre-Med



- Interested in Pre-Health/Pre-Med?
 - For more information on specific requirements, visit the Career Services' [Health Beat](#) website for more information.

Undocumented Students

- Connect with the [Undocumented Student Services Office](#) for resources and assistance regarding financial aid, study abroad, and employment opportunities available during your time at UCSD.

Study Abroad



- Contact the [Study Abroad Office](#) for more information on study abroad opportunities during your time at UCSD.