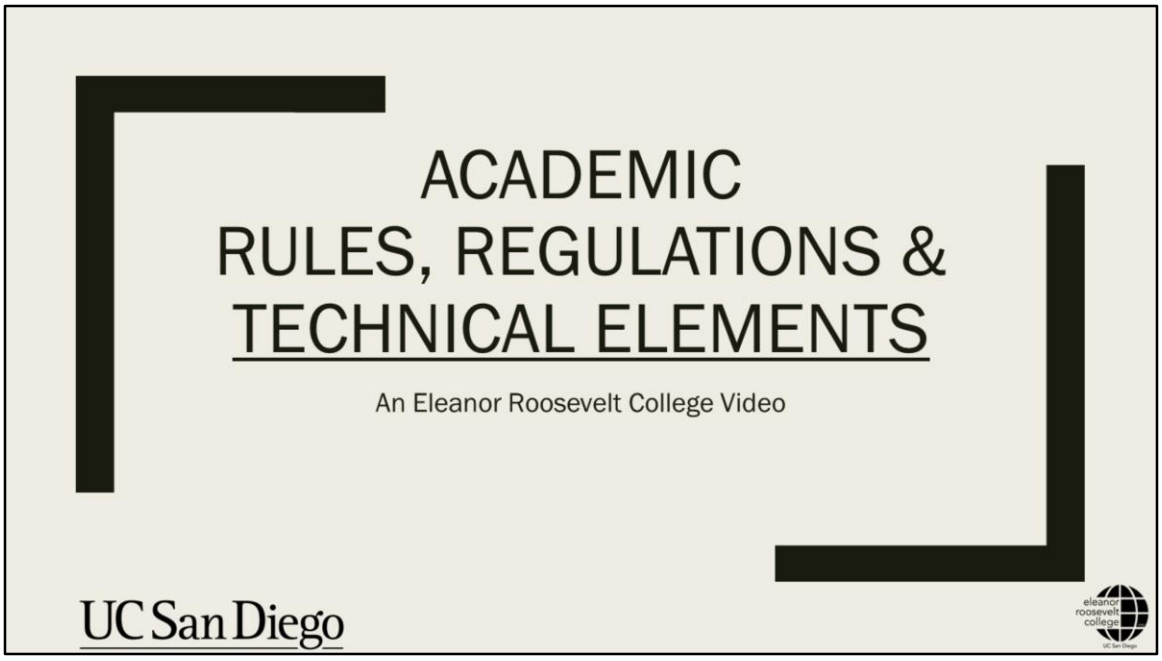
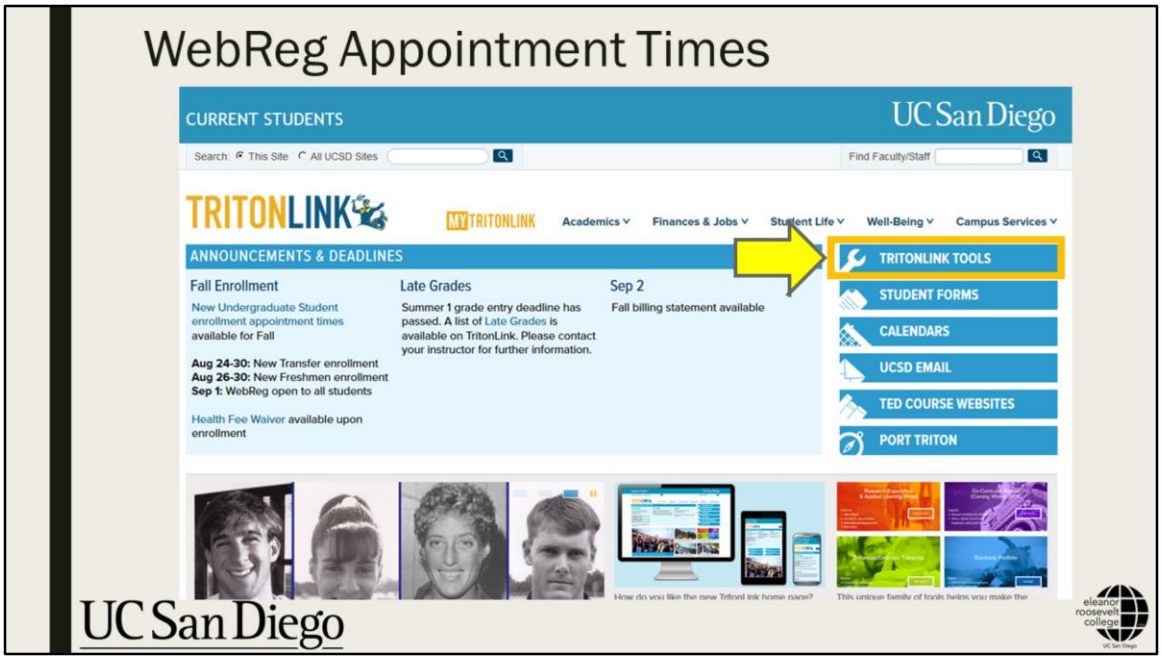


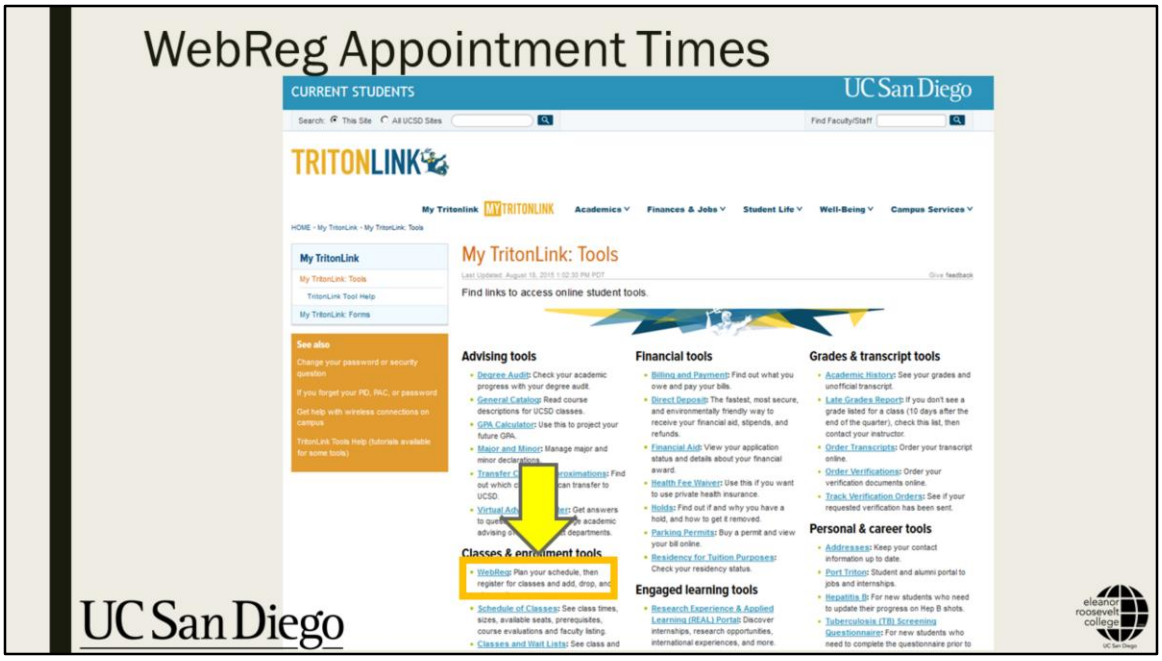
This video will help you understand the important rules, regulations, and technical elements you need to know regarding your UC San Diego academics.

By now, you should have already reviewed your WebReg appointment time. Just in case, we're going to show you how to find it.

Go to http://tritonlink.ucsd.edu

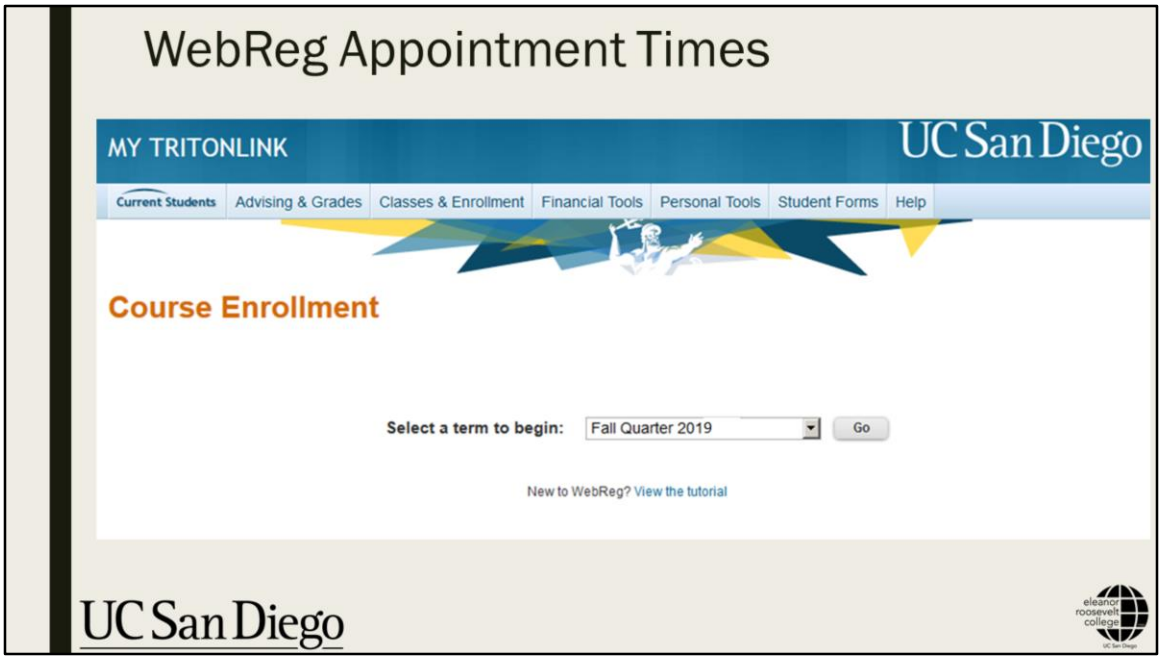


Click on the “TritonLink Tools” button.



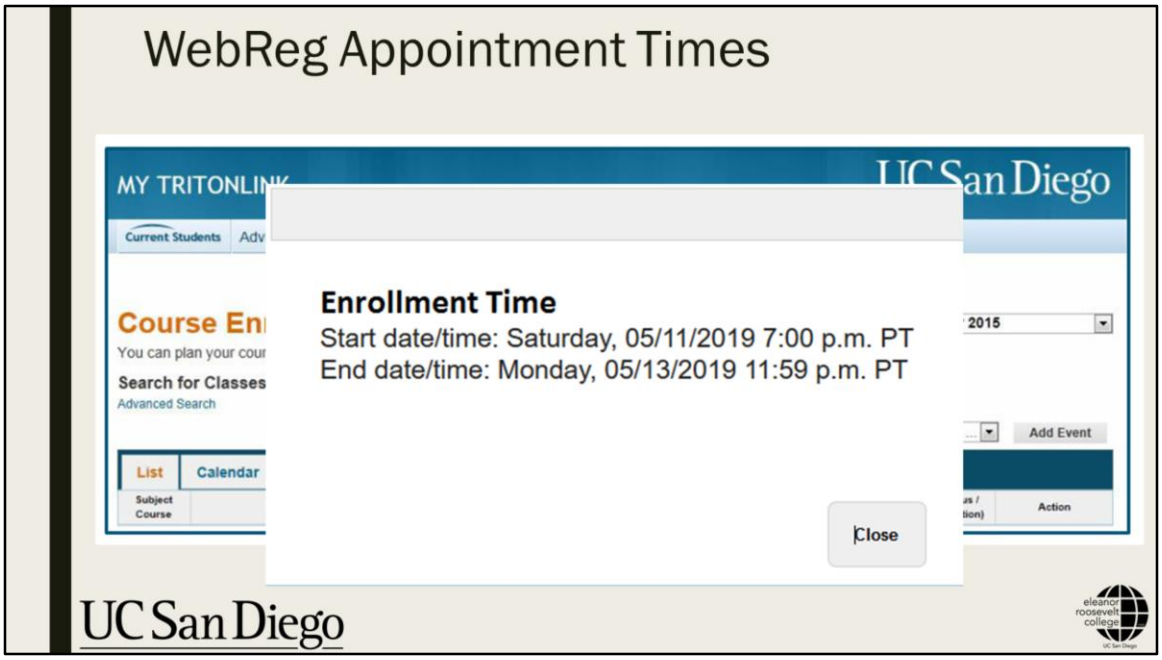
Click on the “WebReg” link under the “Classes & enrollment tools” heading.

And use your PID and password to log in. For privacy reasons, we can't actually access a student's records to show you for this video. So we'll be showing you an example instead.



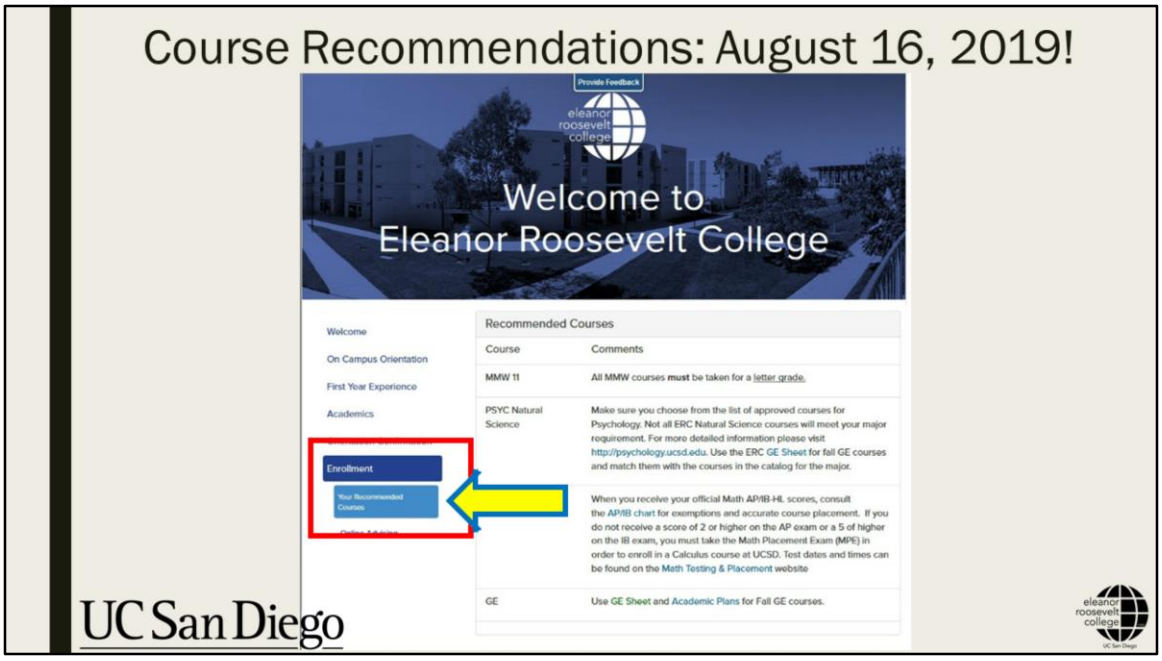
Select the quarter you want to enroll in and click “Go”.

You will see a link to your appointment time at the top of the screen.



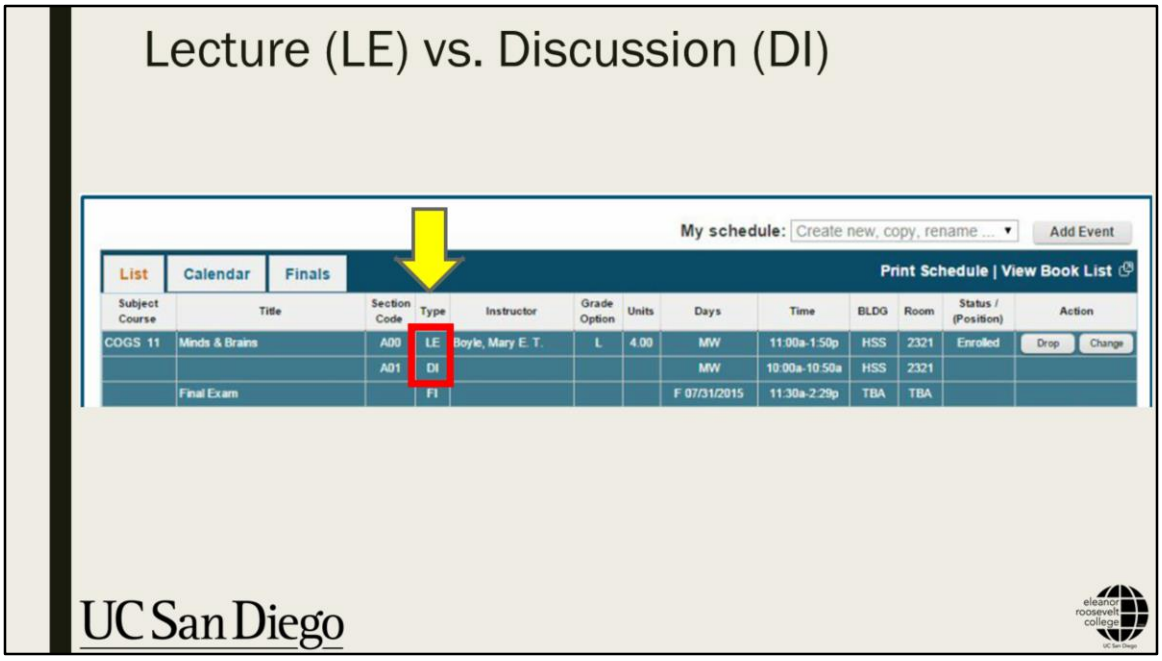
For your first quarter, WebReg appointment times are **randomly assigned** by the Registrar's Office and cannot be changed. When your appointment time arrives, you need to enroll in classes as soon as you can to ensure greater course selection.

Enrollment dates and times refer to Pacific Standard Time zones so if you will be enrolling in courses online in a different time zone, be sure to mark that day and time on your calendar appropriately.



Your college recommendations will be available on August 16th on the New Student Site (http://newstudent.ucsd.edu).

College recommendations were provided to you by ERC Academic Counselors using the information you provided in your Academic Background in the New Student Site. Below your course recommendations, you will see some Course Comments. Read these comments carefully to be sure you have all of the information you need before registering for your courses.

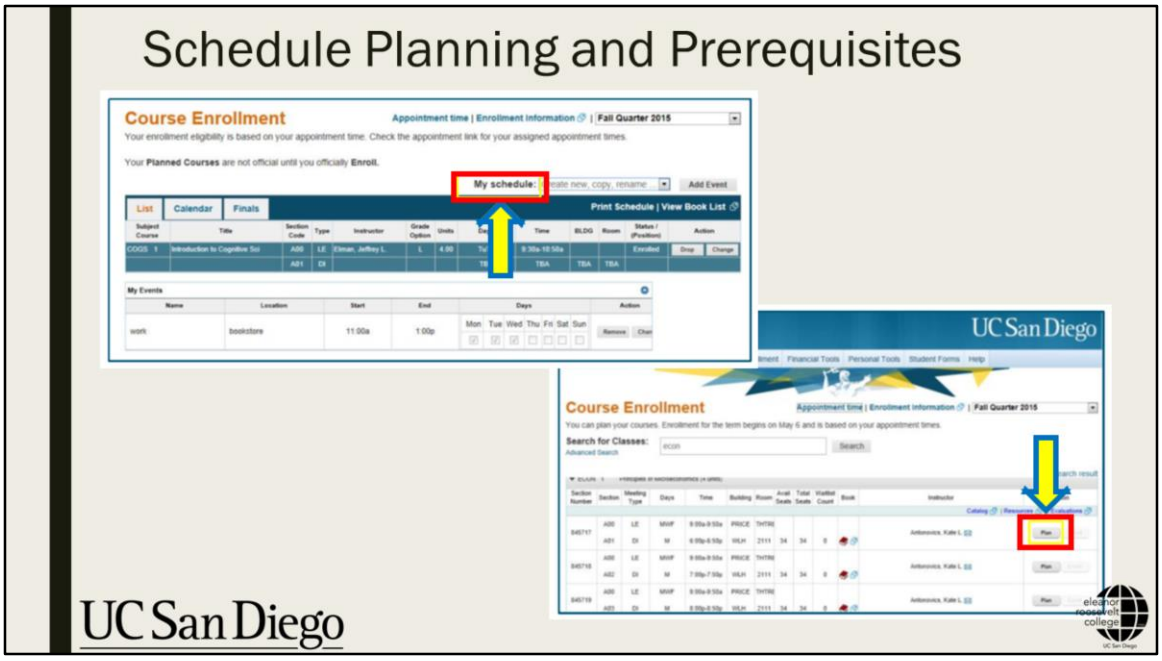


Now let's talk about the difference between Lecture (LE) and Discussion Section (DI).

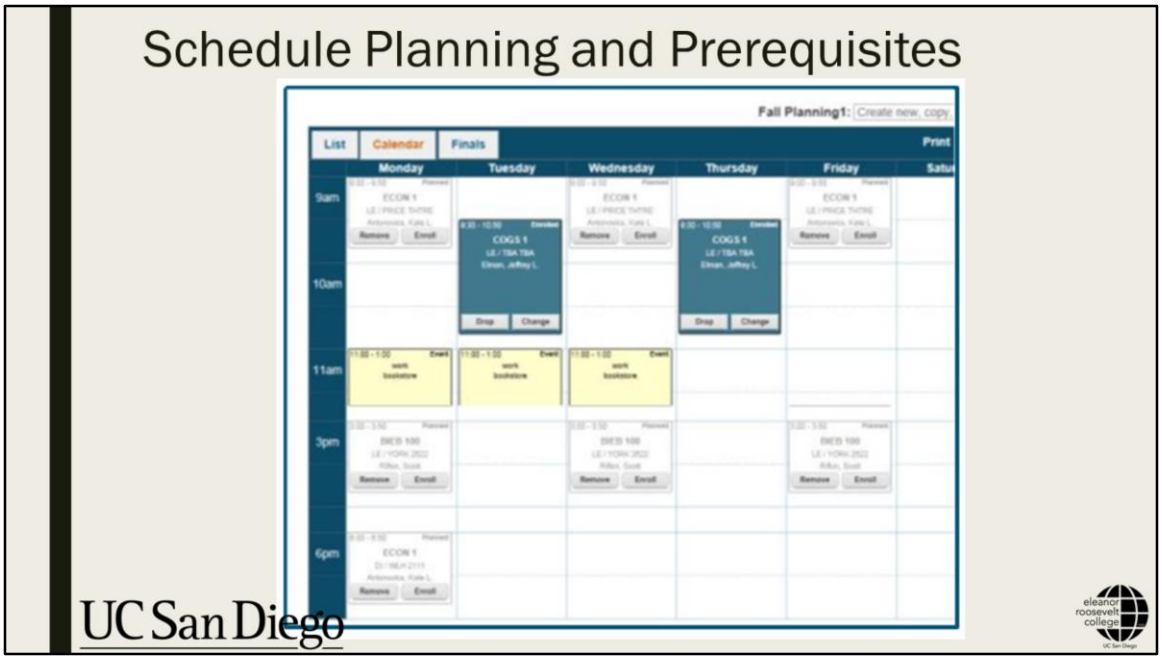
Lecture (LE) and **Discussion Sections** (DI) work together as two components of the same course.

The **Lecture** is taught by the professor and is where ideas, concepts, and examples are presented and explained to the entire class. Lectures usually have a hundred or more students in one room and meet two or three times a week.

The **Discussion Section**, usually led by a teaching assistant (TA), is where students can discuss and analyze the ideas and concepts presented in lecture with each other in a smaller group setting. Discussion Sections usually have no more than about 20 students and meet once or maybe twice a week. Discussion Sections are also where the focused writing instruction happens for their course, where students do exercises and assignments that involve thinking and writing about material learned in lecture.



You should have already watched the [WebReg Tutorial video] we sent to your email address, which covers in detail how students will use WebReg to enroll in courses. One of the topics that was covered in the video was how to create a course schedule using the My Schedule tool and the Plan button that is available next to all courses.



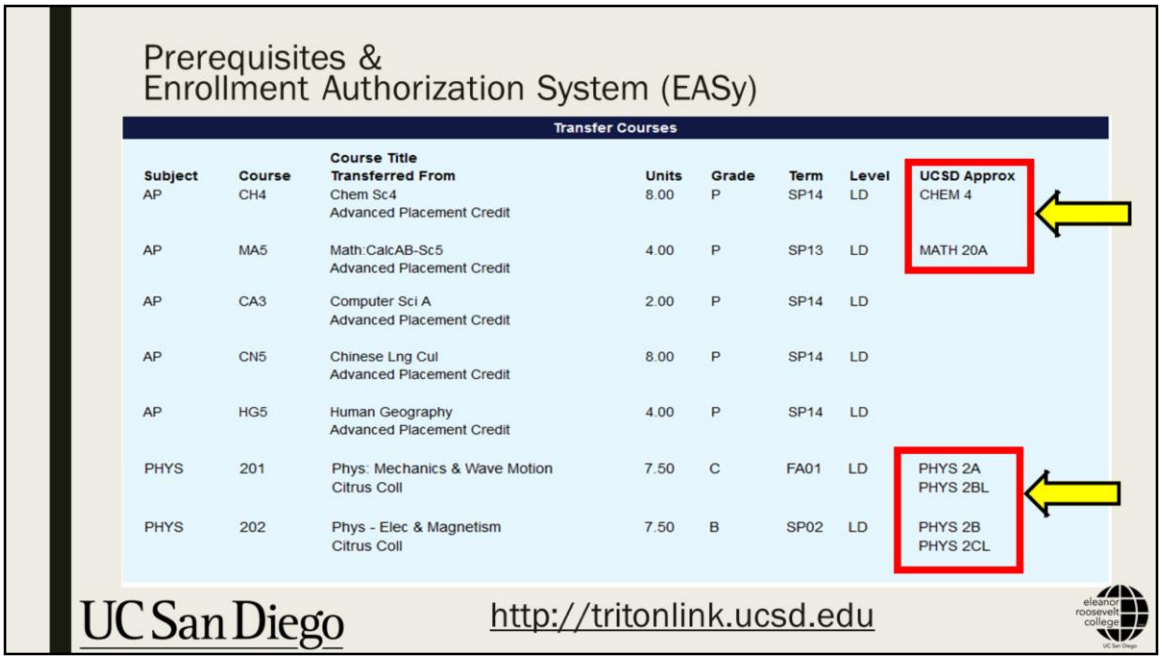
Creating a course schedule under “My Schedule” area in WebReg is just a tool students can use to create sample plans for what their schedule may look like in a given quarter. Making a sample plan **does not** enroll you in those courses. It just helps you map out a potential plan.

Items in Yellow are personal items you have added to your sample plan that are not related to course enrollment.

Courses in White and Grey are courses that you have added to your sample plan, but have not yet enrolled. You’ll need to click on the “Enroll” button in order to be added to the course.

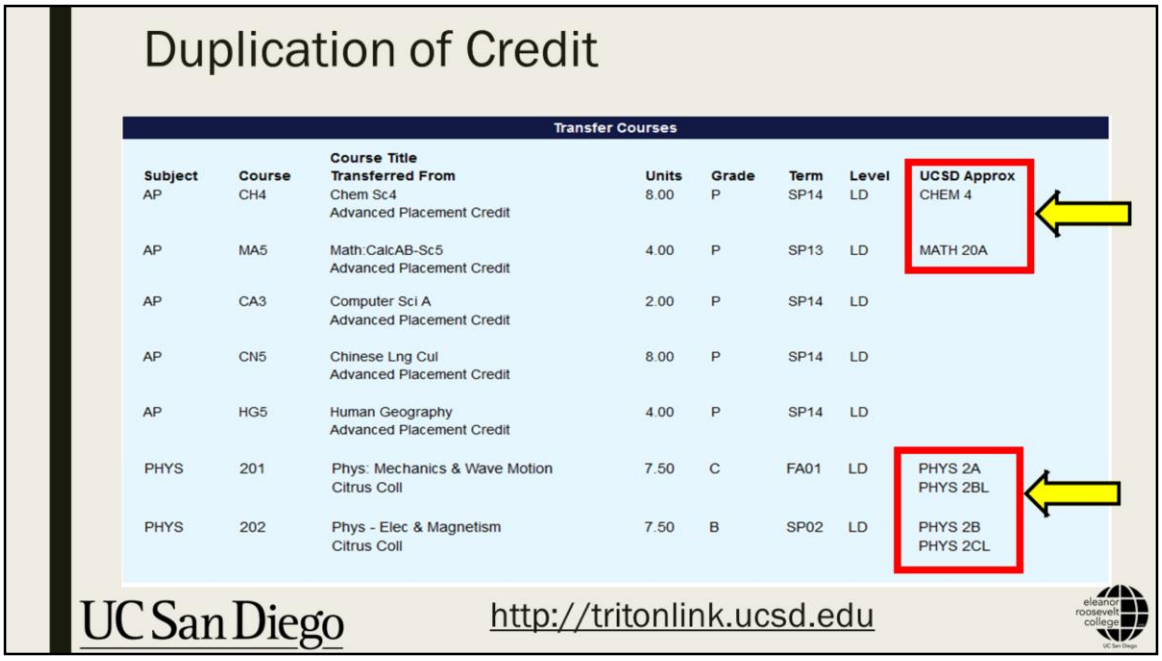
Courses in Blue are courses that you are enrolled in for the quarter.

When building your course schedule, you may get a warning message if you are trying to include a course into your course schedule that you do not have prerequisites for. You can still continue to create your course schedule plan even if that warning shows up. However, when it is time for you to enroll in the courses, you may not be able to enroll in the course until prerequisites are met.



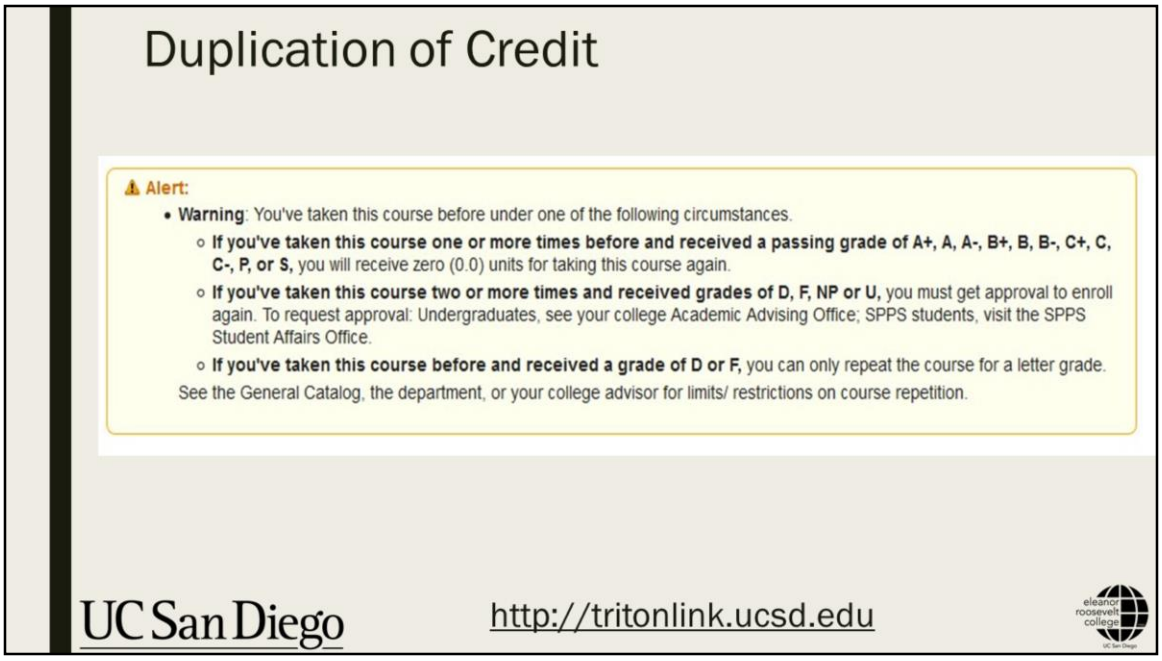
Some of your test scores or transfer coursework can be used as prerequisites for courses you may need in Fall. The most common courses are in Math, Chemistry, and Language.

Be sure to check that all of your exam scores and transfer courses are posted on your Academic History in TritonLink before enrollment begins. If they are not posted, or you sent them late, submit an Enrollment Authorization System (EASy) request to the academic department to allow enrollment.

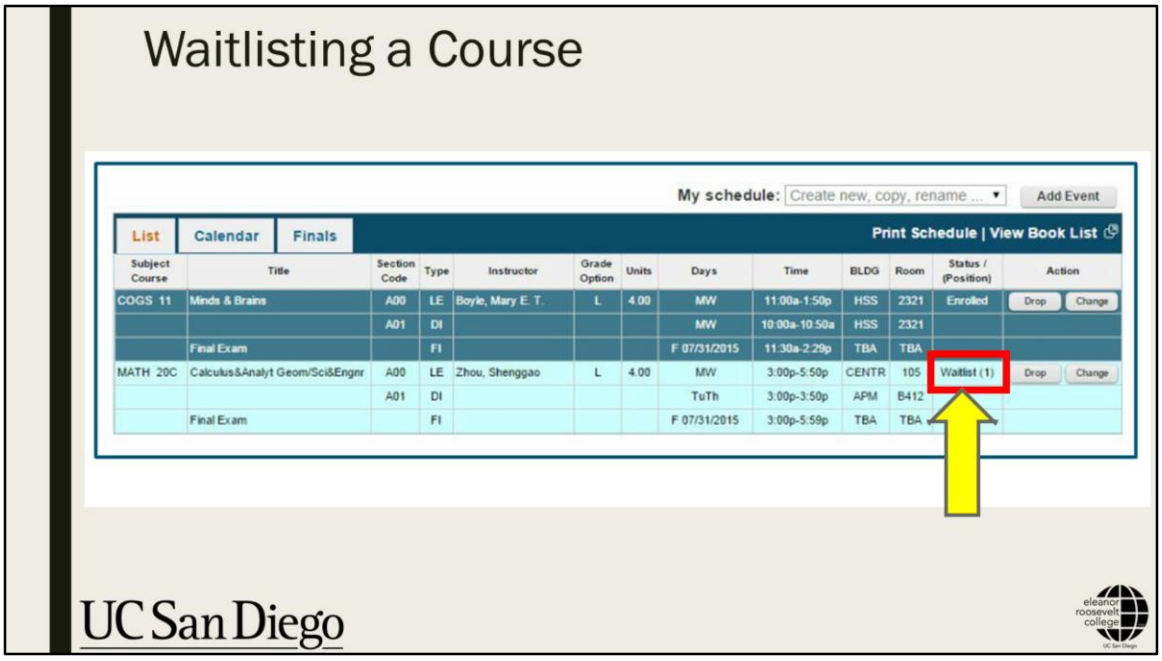


"Duplication of Credit" is an important thing to keep in mind when enrolling in Fall quarter classes.

If you already have credit for a course, from AP or IB credit or from transfer courses, you **cannot** retake that class for credit and **should not** enroll in the course.



If you attempt to add a course for which you already have credit, you will receive an error message similar to the one shown here. The important thing to remember is that you cannot receive credit for the same course twice.



Another topic that was covered in the WebReg Tutorial video is waitlisting for a course.

If a course is full, you can add yourself to the waitlist to try and get into the course. Only if someone drops the course will students be added to the course based on their position on the waitlist. Waitlists are automated so you have to continue checking your schedule to see whether you got into the course or not.

Students will continue to be added to classes from the waitlist as seats become available until the end of Thursday of Week 2. The last day students are able to add into a course with available seats is Friday of Week 2.

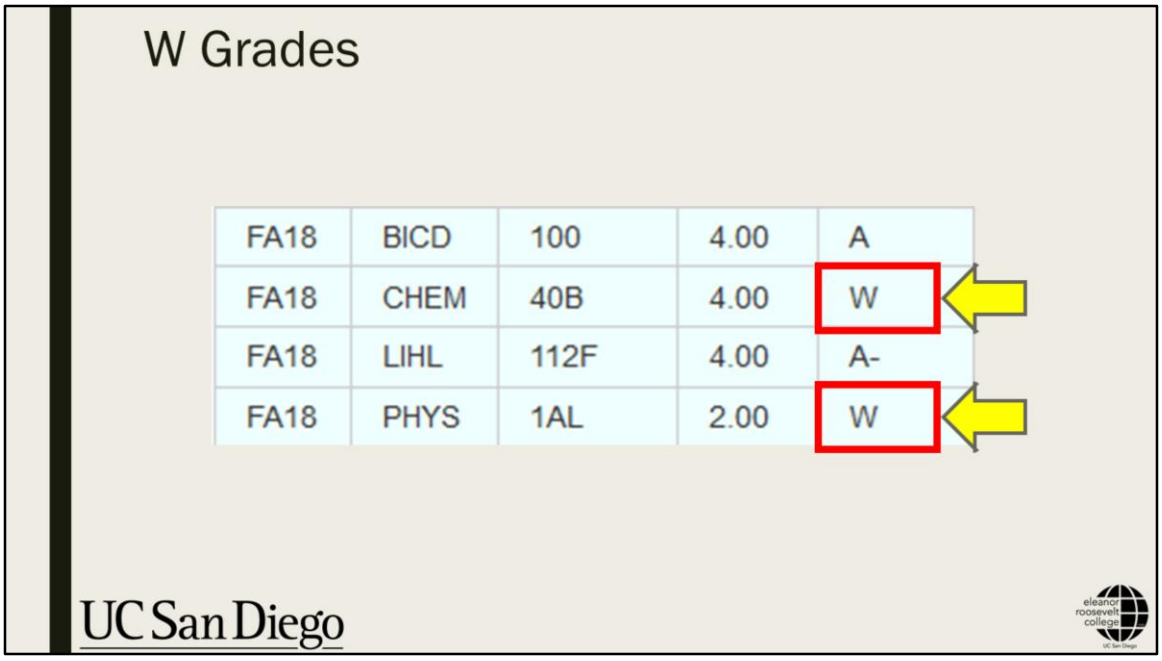
We don't recommend waitlisting for a course if seats are available at other times for the course. It is much better to be in a class than to waitlist.

If you enroll in courses that are at the same time, you will receive warning messages in a variety of places.

Students are responsible for adjusting their schedules so there are no conflicts.

If you want to drop a course you have enrolled in, click on the “Drop” button as shown on the right-side of the example on the screen.

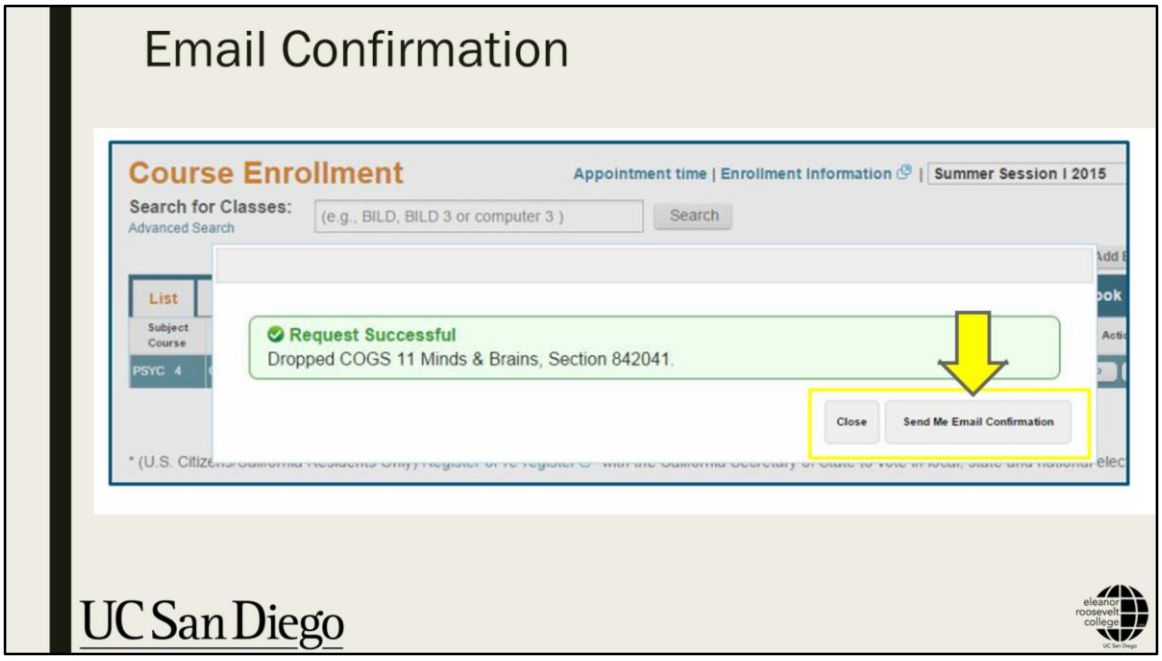
You have until Friday of Week 4 to drop a course without a W grade and the class will not appear on your transcript.



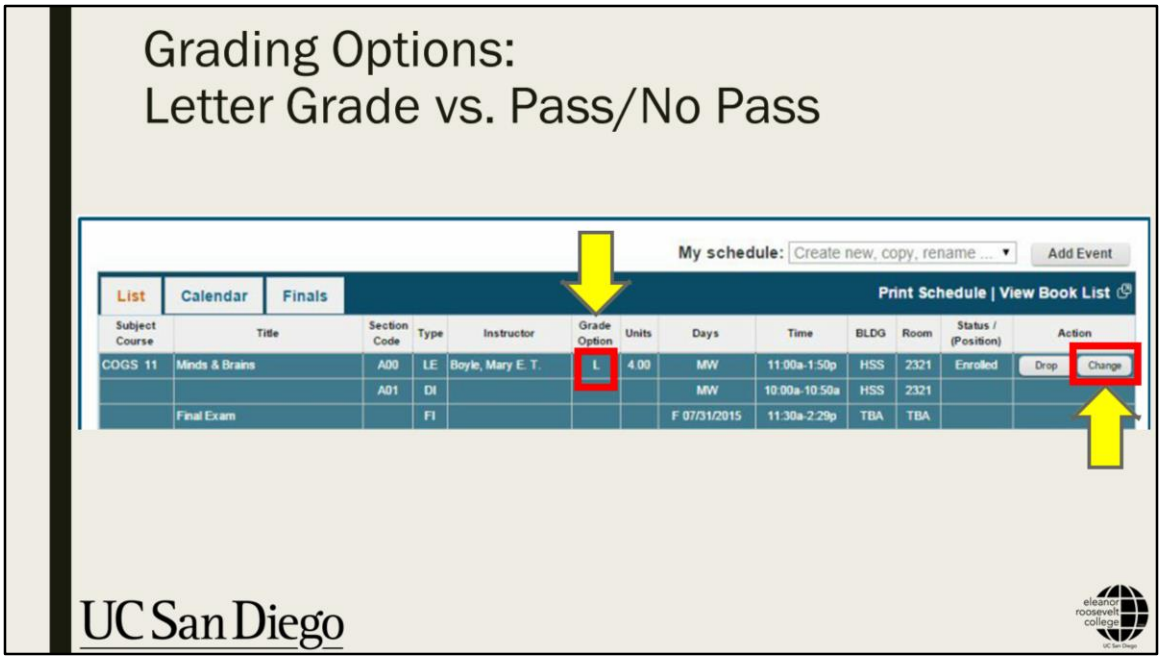
If you stay in the course beyond Friday of Week 4, you still have the option to drop a course through Friday of Week 6, but you will receive a W grade on your transcript for that course.

The W grade means that you dropped a class after the first drop deadline. W grades do not impact your GPA, and can be repeated for credit. For certain lab courses, students may receive W grades if a course is dropped after the second scheduled meeting so be aware of this regulation if you decide to drop a lab course.

You can only have one W grade per course. If you repeat the course you cannot drop with a W again. Numerous W grades can have a negative impact on your transcript, but a few W grades on your transcript are fine for graduate or medical school.



You should always click the “Send Me Email Confirmation” button after any action you take on WebReg and keep them for your records just in case you run into any technical errors using the WebReg system.



Let's talk about the difference between Letter Grade and Pass / No Pass.

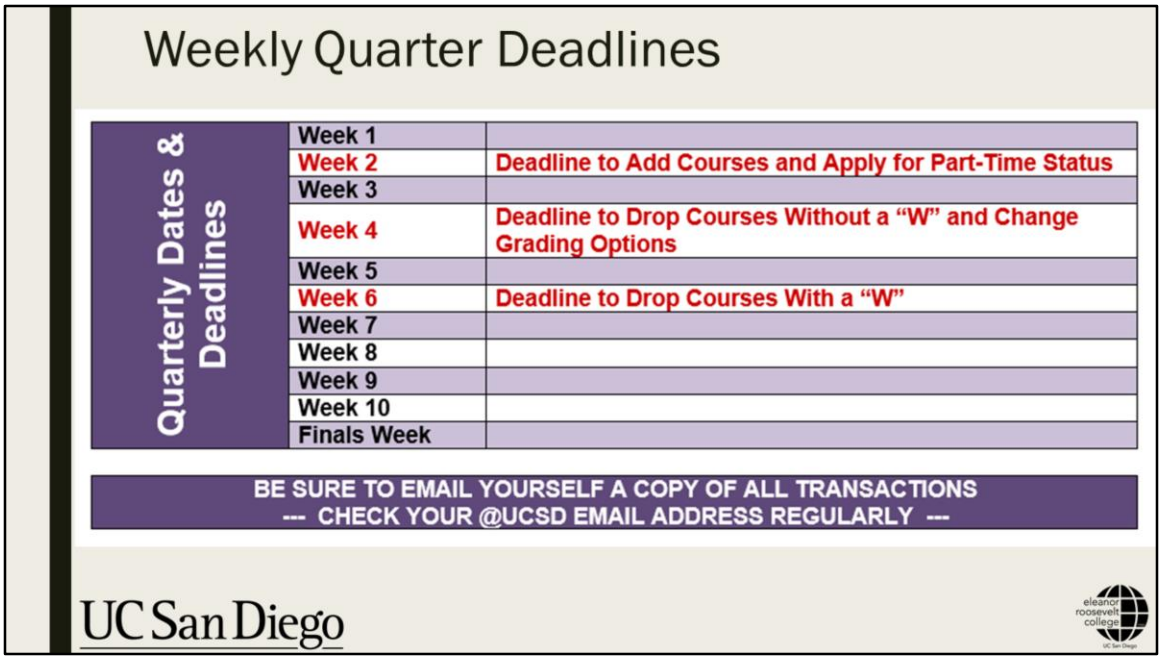
A **Letter grade** reflects your performance in a class and results in grade points that count toward your GPA. Students can earn up to an A or as low as an F grade for a course. UC San Diego does not differentiate between A's and A+'s.

A **Pass/No Pass (P/NP)** shows that you have either passed or not passed a class. Students whose overall performance in a class is a C- or better will receive a Pass grade. Performance in a class that is below a C- will result in a No Pass grade. Classes with P grades, or Passing grades, count toward your unit requirements for a degree but do not apply to your GPA. No more than one-fourth of your total UC San Diego course units (or no more than 25%) can be taken as Pass/No Pass.

Similar to Dropping a Course, you have until Friday of Week 4 to decide whether you want to take a course for letter grade or Pass/No Pass and you can see what option you chose on WebReg under the "Grade Option" column as shown in the middle of the example on the screen. You can change your grading option for a course using the "Change" button as shown on the right-side of the example on the screen. After Friday of Week 4, you cannot change your grading option so be sure you have the

grading option you want before then.

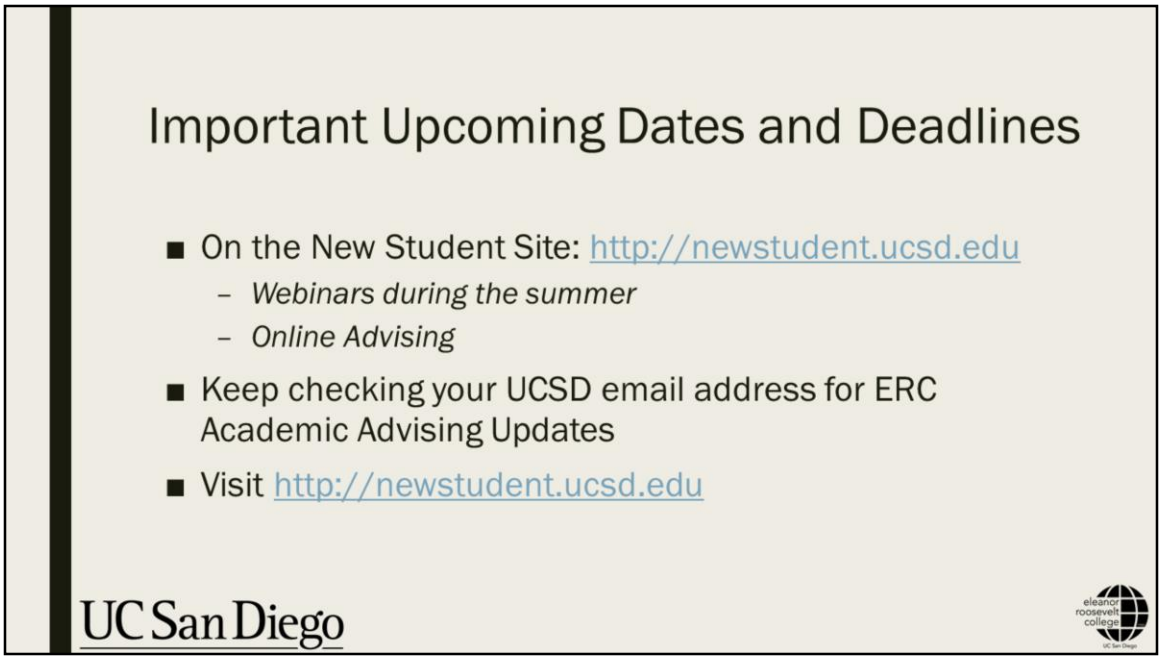
Keep in mind that most majors do not allow Pass/No Pass grades to count towards major requirements. In addition, some of your ERC GE requirements cannot be taken for Pass/No Pass grades, such as MMW and two of your Regional Specialization GE courses.



Here are the some important deadlines for the quarter. These are also posted on TritonLink.

Week 2 is the deadline to add courses and to apply for part-time status
Week 4 is the deadline to drop courses without a W and change grading options between letter grade and P/NP
Week 6 is the deadline to drop courses with a W

These are strict deadlines and only rarely are exceptions granted. You are solely responsible for your academic record including adding and dropping and changing by these deadlines. Again, remember to email yourself all WebReg transactions for your records.



So just remember to check your enrollment time and start planning for classes for Fall using the WebReg system.

Please review the important dates and deadlines in the New Student Site and check your UCSD email for more updates from ERC Advising.

We look forward to answering any questions you might have during our webinar sessions or through Online Advising in the New Student Site!